

ENCORE

BOARD OF DIRECTORS MEETING

Monday, July 27, 2015, 1:00 pm

Senior Center (Yacht Club)

MINUTES

1. The meeting was called to order at 1:02 pm by Frank Spence, President.
2. Roll call – Present were Frank Spence, Gerrie Penny, Ellen Stoner, Anne Gant, Reta Lindstrom, Rollie Lindstrom, Art Limbird, Erhard Gross, and Mary Kemhus. Absent were Sue Zerangue and Tod Lundy.
3. Additions to the agenda: A discussion of the website and procedures for submission of reports were added under Old Business.
4. It was moved by Gerrie and seconded by Reta to approve the minutes of the June 22 Board meeting. Motion carried.
5. Treasurer's report was reviewed as submitted. A motion to approve the report by Gerrie, seconded by Anne, was carried.
6. Committee Reports
 - A. Curriculum Committee. The Curriculum Report was given by Reta, who reviewed the progress toward filling the fall schedule. One new class for Tuesday afternoons is Art Limbird's Archeology class, consisting of 4 sessions. The Master Gardener class will be presented as planned following the new Archeology class. Results of the informal survey of members regarding ideas for new or continuing ENCORE classes were reviewed by the Board.
 - B. Membership Committee report by Rollie. The officers will continue into the next year. New members are solicited. The August 14 picnic will be at the North Picnic area close to the parking lot. Beef Hot Dogs and condiments will be provided by ENCORE, and members will be asked to provide a dish to share. The parking fee is \$3. Guests are welcome, free of charge. Charlotte Thiringer will fill in for Elfie Gross in final preparations for the event. Renewal applications for 2015-16 ENCORE membership are beginning to flow in. BJ's Pizza Palace in Seaside is the site of the August Lunch Bunch on Tuesday, August 4.
 - C. Trip Committee. Art reported that the trip to Neah Bay is planned for October. Vans will be 2 or 3 7-passenger vans from Lums and 2 or 3 vans from Enterprise. The committee will cover the cost of the vans. Attendees will submit \$100 to reserve their place, which will be refunded when they arrive at the vans. The admission fee at Neah Bay and room will be

paid for by the attendees. A trip to the Octoberfest and Oregon Gardens will be delayed until a later date.

1). The committee has investigated ways of handling emergencies that occur during trips. A Draft form has been developed that will provide emergency contacts for all trip attendees, and requiring that they bring medications and health insurance cards, along with a copy of their medication list on the trip. Mary will submit the form to Clatsop CC for their review/approval. This form will be used for the Neah Bay trip.

D. The planning for the all-day Conference on Extraordinary Living is proceeding. Mary and Sue continue attending monthly meetings on the planning team.

7. Old Business

A. Members are reminded of the annual Picnic on August 14.

B. Website review – Erhard reviewed the ENCORE website, ENCORELearn.org (see attached Website Review document). Several issues were identified for action. The current officers are not listed, and committee membership needs updating. Class Schedules are old. There is no list of upcoming classes; old data is listed under the tab. The “What We’re Working On” tab contains old data. Newsletters back to 2010 might need to go to an archive, with current newsletters posted. The Board affirmed that By-Laws need to be posted. Several grammatical errors and links to old data need to be corrected. The Community tab should be used to post a brief paragraph leading to a link to the other organization’s website.

C. In summary, the website is inadequate and needs to be thoroughly updated. Leo Finza and Tod will be invited to the next Board meeting to begin to address the identified problems. Ellen is willing to volunteer to take over the website. Erhard is authorized to continue to edit and submit information to Tod. Mary will look into setting up a website construction class through the college.

D. Regarding notification of upcoming Board meetings, the current system set up on June 22, 2015, is reaffirmed. Each officer and committee will submit reports and data to Tod for posting on the Website one week prior to the next Board meeting. This includes the Agenda of the upcoming meeting, minutes, treasurer’s report, and committee reports. The next due date is August 17, 2015.

8. New Business

There was no new business and no Public Comments.

9. Adjournment was declared by Frank Spence at 2:25 pm.

Respectfully Submitted,

Anne Gant, Secretary