

FINAL DRAFT
MINUTES OF ENCORE BOARD
MARCH 23, 2015

Present: Tod Lundy, Kit Ketcham, Art Limbird, Frank Spence, Reta Lindstrom, Rollie Lindstrom

Absent: Mary Fryling, Gail Sunderland

Guests: Erhard Gross, Sue Zerangue

Tod called the meeting to order at 1:05 p.m.

Agenda was updated to include a report from the Nominating Committee and a discussion of how to honor/recognize members who have died during the year.

Minutes of February meeting were approved.

REPORTS

Treasurer: In his final act as interim treasurer before Gail takes over, Frank reported that ENCORE continues to be in a healthy financial condition. Reimbursements from the College are up to date; bills are paid; petty cash is continued at \$1500 available. Our bank accounts total \$22, 680. Committee budget info from the past year was distributed; Frank reminded committee chairs that budget requests should be returned by next month. All committees are within budget. Frank has prepared the total budget for the College to review; this budget will be presented to the board in April. Art reminded of the Wolfhaven trip which will be just barely within the current year's budget. Tod commended Frank for straightening out our financial situation.

Curriculum: Reta reviewed the winter term and discussed the spring term, which is very full and offers a varied schedule. There are some new offerings; some classes will be open to the public and there will be non-ENCORE teachers involved. Fall term is in the works and is almost filled. Reta stated that the committee's budget request will remain the same as last year's.

Erhard discussed the Coast Guard class, which is open to the public. He has put in a great deal of time and energy developing this class, which included multiple visits to ships which will be part of the class schedule. There are still some needs to be addressed: parking is limited at some venues, wheelchair access may be tricky. Coast Guard protocols will shape each class meeting. Erhard stated that it was the most labor intensive and most logistically complicated of any ENCORE class ever. He was gratified by the professionalism and hospitality of the Coast Guard as he worked with them.

Sue asked about whether the ending time of 12:00 p.m. would allow for enough time for attendees to make it to the 1:30 class promptly. This should not be a problem.

Membership: Rollie stated that membership holds steady at 138. About 55 folks attended the Chinese New Year gathering. Because many members seem to have misplaced their nametags, new ones will be created and dispensed at the annual meeting.

A Cinco de Mayo event is scheduled for Friday May 8, 2 p.m.; Eileen Purcell, ESL-CCC, will line up speakers. There will be a focus on education, history, and cultural factors. The venue will be room #219 in Columbia Hall, CCC. There is no cost for this space. The committee suggests the date of May 29 for our ENCORE Annual Meeting; there are several possible venues and there are interesting products from various sources, such as the Pottery class, to display. Membership budget numbers will remain the same as last year. Art and Erhard will prepare a press release for new classes.

Trip: The Trip committee did not meet this month. Jean McGonigle has volunteered to join the committee. It will meet before the Wolfhaven trip. Art stated that they will get their budget request to the treasurer.

Nominating committee: Sue reports that they have secured a full slate of nominees to present for election at the Annual Meeting: President, Frank Spence; Vice President, Gerrie Penny; Secretary, Anne Gant; Treasurer, Gail Sunderland. Tod Lundy will serve as immediate Past President.

Bylaws revision task force: Erhard described his choice for the ad hoc committee which prepared the recommendations for bylaws updates; he felt that Marjie Spence brought years of experience in ENCORE to bear and that Anne Gant provided a fresh look as a relatively new member.

Kit moved to accept the report; Art seconded.

Discussion: questions arose about having 8 voting members on the board, in the event of a tie; this appeared not to be a serious problem. A clarification about gift memberships revealed that these are in cases of low-income members and are at the discretion of the President.

Vote: approved unanimously. The bylaws updates will be sent to the membership 10 days before the Annual Meeting, along with a packet of other materials. Sue will present the slate of nominees. Erhard will lead the bylaws discussion.

Storage at CCC: Renovation of Patriot Hall starts June 1; ENCORE stuff needs to be out by then. Frank Spence has volunteered to head up this project. Marlene Colendich, historian, will help with this process. Sue Z has volunteered as well. This needs to happen in April, if possible.

Update on Senior Center Renovation: There is a shortfall of several hundred thousand dollars after bids were received; Senior Center board and Executive Director are making cuts. A fuel tank on the site was discovered to be leaking, requiring environmental mitigation; this has been completed. The time frame of the renovation has to be extended; fall ENCORE classes will be held at their current locations. It is hoped that we will be back in the downtown building between Thanksgiving and Christmas. The ENCORE room will be in good shape. John Ryan and Larry Miller are looking for extra funding via crowdfunding. The city has no extra dollars to give. Larry Miller, ED, advises that we not listen to the rumors but come straight to him for answers.

Review of budget: Please have budget input to Frank and Gail by the April meeting.

New business:

It is necessary to clarify the policy of not allowing emails of members to be used by others for mailings. Because Mary Fryling, liaison, was not present, Reta moved to table the issue until Mary is available. Kit seconded. Approved.

Date of Annual Meeting:

The date of the annual meeting will be Friday, May 29, as suggested by Curriculum and Membership. Frank moved; Art seconded. Approved. The Membership committee will select the venue and will host the meeting.

Recognition of Members Who have Died:

During this school year, four ENCORE members have died: Kathy Banks, Eileen Thompson, Walt Wollenbecker, Phyllis Williams, and Melissa Yowell. At the Annual Meeting, Kit will offer a short recognition of these members.

MOTION TO ADJOURN: Rollie moved, Art seconded. Approved.

Next Meeting: April 27, 2015, Yacht Club Senior Center, 1 p.m.