

ENCORE BOARD OF DIRECTORS MEETING

Monday, April 25, 2016, 1 pm

Astoria Senior Center

MINUTES

1. Call to Order

The regular meeting was called to order at 1:10 pm by Frank Spence, President.

2. Roll Call

Present: Frank Spence, Gerri Penny, Tod Lundy, Anne Gant, Ellen Norris, Reta Lindstrom, Rollie Lindstrom, Art Limbird.

Guests Present: Mary Kemhus, CCC Liaison; Erhard Gross, Sue Zerangue

3. Additions/Deletions to the Agenda

Frank added Items 9 B, Event at the Long Beach Senior Center, and 9C, Advertising Educational Events, to the Agenda. There were no additional changes.

4. Approval of Minutes

Ellen noted that her name was misspelled under persons present and in item 4 of the agenda. Erhard, substitute secretary, distributed corrected copies of the minutes. The minutes of the previous meeting were unanimously approved as corrected. Tod moved and Ellen seconded a motion to approve the minutes as corrected, which carried.

5. Treasurer's Report

Ellen reviewed the Proposed budget for 2016-17 for presentation at the Annual Meeting. A tweak to the reporting in the budget for events will separate income and expenses, to allow expenses to carry forward to a new annual budget, for more easily understood entries. The annual holiday dinner exemplifies this change in the proposed budget.

The ending budget report for July 1, 2015 – June 30, 2016 was corrected as \$14,000, following incorporation of additional expenses and promised changes. The Total Proposed Budget for 2016-17 was corrected as totaling \$13,500.

Tod moved and Anne seconded a motion to accept the Budget Reports as amended, with the corrections to be distributed by the next day by Ellen to Board members. The motion carried.

6. CCC/ENCORE Liaison Report

Mary reported on the many speakers who have been secured for both general sessions and break-out groups for the Conference on Extraordinary Living to be held September 10, 2016. A change in format is planned for the Doctor Q and A session. A surprise speaker will do the keynote address. Registration will be at 8:30 am.

7. Committee Reports

A. Curriculum Committee. Reta was asked by her Committee to meet with Larry Miller regarding use of the Senior Center classrooms for ENCORE classes. Three meetings to revise the schedule for 2016-17 have resulted in ever fewer times available to ENCORE. Classes from 3:30 to 6:30 Monday to Wednesday are possible.

Reta was asked by the Board to again meet with Larry Miller to see if there is something that might result in increased classroom time for ENCORE, including the possibility of increased rent. Alternate venues were discussed and found lacking except for the Board Room at City Hall on Wednesdays and the smart room at ESD on Wednesday afternoon.

A \$100 gift certificate will be given to Kjirsten Severson for teaching 8 sessions in Philosophy. Travel reimbursement for instructors who travel long distances was approved in concept by the Board, upon a motion by Tod, seconded by Ellen.

B. Membership Committee. Plans for the annual meeting have not changed. The event will be held in Columbia Hall 219 at CCC on June 3 from 2 – 4, with cakes, fruit plates, and drinks provided. Kjirsten has been hired to speak for 20 minutes, and will receive an honorarium from the committee of \$100. The Lunch Bunch meeting will occur on the first Friday, May 6 at 12:30 pm. Aletha Westerberg and Reta Leithner are planning a Mother's Day program, which will begin at 1 pm.

C. Trip Committee. Art thanked Mary, who has arranged for 5 vans for the trip to Eastern Oregon and Idaho in conjunction with his class on Indians of the region. Current enrollment is 16 for the May 23 - 25 trip. Art has been contacted by Road Scholar about their new Ambassador Program. A class can be developed specifically for ENCORE including a trip.

8. Old Business

A. Annual Meeting. The Annual Meeting agenda in June will include refreshments, approval of the minutes of the previous Annual Meeting, the speaker, a Memorandum from Tod to Frank with the new slate of officers for 2016 – 17, Election of Officers, "In

Memoriam” by Kit, Presentation of a Resolution to Bernie Thomas, and other business as needed.

B. Status of Equipment Purchases. Erhard stated that all equipment has been ordered, but not all items have been received. He switched to ordering portable equipment when fewer ENCORE classes than needed were scheduled for the Senior Center.

9. New Business

A. Rent Payment to Senior Center. ENCORE has paid annual rent of \$300 to the Senior Center. Last year at the Yacht Club location, rent was gratis. Discussion ensued about the increases in utility costs for the new building, increases for insurance, supplies, and all costs for operation. ENCORE has not paid increased rent for several years.

B. Visit to Long Beach Senior Center. The center was filled with people using the center. A lunch was provided that was delicious and well-received. This outreach trip was requested by the Membership Committee. ENCORE cannot provide a class in their center due to out-of-state rules at CCC, but their members are welcome to attend ENCORE.

C. Policy on publicizing events of an educational nature. The Board reviewed its previous decision that non-profit groups of an educational nature may post brief notices on the ENCORE Bulletin Board if their event is deemed to be of importance to our members. For-profit groups in general are not allowed to post notices.

D. By consensus, the Board cancelled the May meeting due to its being two weeks prior to the Annual Meeting and to no pressing concerns pending.

10. Public Comments

Mary commented that she has enjoyed working with the Board this year, and that she has found it to be the most congenial and task-oriented Board in recent memory. Several members commented that they have enjoyed the support that Mary has provided to ENCORE on behalf of CCC.

11. Adjournment

Frank adjourned the meeting at 2:50 pm.

Respectfully submitted,

Anne Gant, Secretary