

ENCORE BOARD OF DIRECTORS MEETING

Monday, August 22, 2016

Astoria Senior Center

1111 Exchange Street / Astoria, OR 97103

1. **Call to Order.** Frank Spence, President, convened the meeting at 1:05 pm.
2. **Roll Call.** Secretary Lorri Bradley reported the following members were present: Frank Spence, Lorri Bradley, Ellen Norris, Reta Lindstrom, Rollie Lindstrom, Art Limbird, Tod Lundy and Gerrie Penny. Guests present were Mary Kemhus, Sue Zerangue and Erhard Gross.
3. **Additions/Deletions to Agenda.** Item 5A from the agenda was moved to Membership reporting. Sue also requested that the Cooking Class be added to the agenda. Both items were changed/added.
4. **Approval of Minutes of Last Meeting.** Ellen moved that the minutes of July's meeting be approved and it was seconded by Rollie. The motion was carried.
5. **Treasurer's Report. Treasurer's Report.** Ellen distributed the Financial Statement for July for approval. Last year the board agreed to a \$500 sponsorship for the Extraordinary Living Conference. It has been transferred but is not yet showing on the CCC report so is not on this one. \$215.08 is in the Membership:Food category; this is for both the Membership Annual Meeting in the previous fiscal year and the summer picnic last week. The Annual meeting expenses were logged in this year to make the ENCORE and CCC reports consistent with each other. It was moved and seconded to approve the report. The motion carried.
6. **CCC/ENCORE Liaison.** Mary indicated that 10 – 15 people had already registered for the **Extraordinary Living Conference**. A preliminary copy of the program was passed out and will also be put on the CCC & Encore websites.
7. **Committee Reports.**
 - A. **Curriculum Committee.** Reta reported that the **Fall Schedule** of classes is complete and ready. The term will begin September 26th. Winter classes will begin on January 16th. Also, Sue requested a \$100 donation be made to the **Cooking Class**, so the individual cost per individual could be reduced to \$50, rather than the current cost of \$60. The \$100 will come from the Curriculum Committee's budget. A motion was made by Gerrie, seconded by Lorri, and was carried.
 - B. **Membership Committee.** Rollie reported that a great time was had at the **picnic**.

He also reported that they had finalized the venue for the **Holiday Bash**; it will be at the Elks Lodge on Friday, December 16th. He indicated there was no charge for the venue and that the charge, per person, would be approximately \$15. He verified with Erhard that the **Insurance Classes** would be open to the public, indicating this would be yet another opportunity to gain members. Erhard also mentioned that flu shots would be made available on the October 12th class. Rolle then said that September's **Lunch Bunch** would be at the El Compadre in Warrenton. They also used the time in their monthly meeting to stuff envelopes with next year's **Membership Application** forms; 7 applications have already been received.

C. Trip Committee. Art said that they were all set for the **October Fest/Oregon Gardens** trip; 3 vans will be going. They are also looking into a trip to **Ashland** during Spring Break. It is advantageous because the dorms can be used for sleeping accommodations; however, the tickets for the plays would be full price. Mary mentioned that CCC would be offering a Shakespeare class next year and that, perhaps, it might be good to postpone our trip so that everyone could benefit from it. No official decision was made regarding that suggestion. Art also said the trips to the **Portland Art & History Museums** in March or April are still being looked into and that the **Operas** are a work in progress; the best venue, whether Clackamas Town Center, Lloyd Center or Beaverton, and choice of Opera's have yet to be decided. He specified, too, that they had not had any response back from **Road Scholar** as to the minimum number is for each trip. In addition to the variety of trips already being planned, they are also starting to investigate the proposal of a trip to **Victoria and/or Vancouver, Canada**. There are a variety of logistics to be worked out and more information on this will be made available at a later date. A mention of needed passports was made and Mary suggested we might use this as an opportunity for a "travel tips" class and that, maybe, we could use AAA for this and for our own needs as well.

8. **Old Business.** The format for **Conduct of Meetings** was tabled for the time being and will be continued at a future date.

The **By-Laws Committee**, Sue, Anne & Erhard, felt that changes in the By-Laws, relating to how free memberships are worded, i.e. the number of hours, should be presented by the Curriculum Committee; therefore, Erhard recommended that the issue be remanded to the Curriculum Committee for review & re-write. Also, as it relates to the By-Laws, Ellen asked that up to two **new voting positions on the Board** be considered; it was suggested that these positions be Board designated, based on input at the meetings. This would be a new addition to the By-Laws.

9. **New Business.** A **Statistics Graph** was distributed by Ellen; it is a summary of the usage of the Encore website over the past year. This was asked of Ellen by the Board to be provided annually. . According to the definitions given by the web hosting company,

the most relevant number is the number of pages, which is the light blue bar on the graph. Every month shows higher usage than last year.

The subject of Emergencies was raised, due to a situation that occurred at the picnic; Reta was asked to contact Rick Soller for information and how to draft proper instructions for our use.

10. **Public Comments.** None offered.

11. **Adjournment.** Next month's meeting will be held on September 26th. The meeting was adjourned at 3:03pm.

Respectfully submitted,

Lorri Bradley, Secretary