

ENCORE

BOARD OF DIRECTORS MEETING MINUTES

Monday, January 25, 2016, 1:00 pm

Senior Center, 1111 Exchange Street, Astoria

1. **Call to Order.** Frank Spence, President, called the meeting to order at 1:05 pm.
2. **Roll Call.** Present at the meeting were Frank Spence, Gerrie Penny, Anne Gant, Ellen Norris, Rollie Lindstrom, Art Limbird, Reta Lindstrom, Mary Kemhus, CCC Liaison, and Sue Zerangue. Tod Lundy was absent.
3. **Additions/Deletions to the Agenda.** Frank added item 9 B to the agenda, Wings Scholarship.
4. **Approval of Minutes of Last Meeting.** A motion was made by Gerrie, seconded by Ellen, to approve the minutes of the 11/23/15 meeting. The motion carried.
5. **Treasurer's Report.** Ellen distributed copies of the Financial Report for July 1 through November 16, 2015, and discussed the funds expended, encumbered, and anticipated. It was discussed that a long-time member who can attend only sporadically will be provided with a scholarship that Frank will approve. The report was accepted by acclamation.
6. **CCC/ENCORE Liaison.** Mary reported that ENCORE still has a storage space at the college, but that it is small and somewhat inaccessible. Evy Berger has returned to work on a self-limited basis. The missing projector has not been located, but a check will be made of the storage room at the Yacht Club. If still missing, a general notice will be sent to try to locate it.
7. **Committee Reports.**
 - A. **Curriculum Committee.** Reta briefly reviewed the reviewed the changes to the class schedule for Spring made during the January 11 committee meeting. She was pleased to announce that the Philosophy class taught by Seth will be held, as planned, in the ENCORE classroom at the Senior Center Tuesday morning. The dance class met in the space in the morning prior to this meeting. Sound is suitably eliminated by use of the folding divider. Reta announced the resignation of Bernie Thomas from the committee. Bernie is an active ENCORE member who has served in several capacities over many years. Reta asked that a Resolution be presented to Bernie in recognition of her outstanding service to ENCORE. Ellen moved and Rollie seconded to present the Resolution, which carried. Mary will prepare the Resolution for framing, Art will frame it, and Frank will make the presentation at the Annual Meeting in June.

B. Membership Committee. Rollie reported that there are now 133 members in ENCORE, including 29 new members. The Holiday Bash was an outstanding success, attended by 68 members, 4 non-members, and 1 guest. The McTavish room at the Liberty Theater was spacious and elegant, and the Liberty set a rate that made it possible to rent the venue. Food by Serendipity was plentiful and good. Decorations in the room and on the tables added to the festivities. Door prizes, piano, and singing added to the fun. Three announcements were made by Rollie of future events: An Educational event is planned in the Lum Showroom at the end of February. A date is needed for the annual meeting. And, the Senior Center on the Peninsula will visit for a social event.

1) **Request to rent a storage facility.** Rollie reported that there are several boxes of supplies for the general meetings and activities hosted annually by the committee. Art and Kay Limbird consolidated the materials into fewer boxes over the weekend, but there is no place to store them. Art is scouting for a space for ENCORE goods for a year until the new space in Patriot Hall at CCC becomes available in Winter 2017. Rollie and Art were authorized to secure a rental space.

C. Trip Committee. Art reported that 30 people may attend the field trip for Erhard Gross's class on Indians of Idaho and Washington. To date, 14 people have signed up and paid a non-refundable reservation fee if they decide not to go on the trip. The future plans being made by the committee include a trip to the Portland Museum in June or July for the special exhibit on Indian art. The NW Transit Bus will be used. Lori's Tours, which has a 12-passenger bus for rent, will be investigated for local trips.

8. Old Business. None

9. New Business. The date of the Annual Meeting was set as Friday, June 3, 2016.

A. Discussion of the Relationship of class times to food serving times. Due to Tod's absence, this item was not discussed. Frank affirmed that ENCORE intends to maintain a presence at the Senior Center for am and pm classes.

B. WINGS Scholarship. Seaside AAUW requested that ENCORE sponsor a scholarship for a WINGS enrollee. Following discussion, it was determined that ENCORE will not participate in WINGS, which is outside of the ENCORE Mission.

10. Public Comments: none.

11. Adjournment. The next meeting on February 22 will include Agenda items for selection of a Nominating Committee and Budget 2017 planning. Frank adjourned the meeting at 3:05 pm.

Respectfully submitted,

Anne Gant, Secretary.

ENCORE
FINANCIAL STATEMENT
July 1, 2015 through January 14, 2016

Funds Available July 1, 2015	\$ 22,040.28
Membership Income	+ 5,550.00
Expenditures	<u>- 6,314.46</u>
Funds Available January 14, 2016	<u>\$ 21,275.82</u>

<u>Expenditures</u>	<u>Budget</u>	<u>Expended</u>	<u>Available</u>
BOARD			
Yearly payment to CCC	\$ 2,000	\$ 2,000.00	\$ 0
Yearly payment to ASC	300		300.00
Website	500	339.80	160.20
ASC equipment/furniture	6,000	1,245.00	4,755.00
Other	0	520.00	- 520.00
CURRICULUM COMMITTEE			
Venues	400		400.00
Publicity	500		500.00
Honoraria	800		800.00
Operating Supplies	300		300.00
Travel	500		500.00
MEMBERSHIP COMMITTEE			
Venues	500	185.00	315.00
Publicity	900	146.25	753.75
Honoraria	600	203.00	397.00
Operating Supplies	300	209.12	90.88
Food	1,500	* 629.14	870.86
TRIP COMMITTEE			
Publicity	500		500.00
Travel	2,000	837.15	1,162.85
Miscellaneous	<u>500</u>	<u> </u>	<u>500.00</u>
TOTALS	\$ 18,100	\$ 6,314.46	\$ 11,785.54

* \$ 895 from participants toward this; food bill for Holiday bash was \$1,436