

ENCORE BOARD OF DIRECTORS MEETING

Monday, September 26, 2016

Astoria Senior Center
1111 Exchange Street / Astoria, OR 97103

1. **Call to Order.** Frank Spence, President, convened the meeting at 1:05 pm.
2. **Roll Call.** Tod Lundy reported the following members were present: Frank Spence, Lorri Bradley, Ellen Norris, Reta Lindstrom, Rollie Lindstrom, Art Limbird, and Tod Lundy. Gerrie Penny was absent. Guests present were Mary Kemhus, Sue Zerangue and Erhard Gross.
3. **Additions/Deletions to Agenda.** No changes were requested.
4. **Approval of Minutes of Last Meeting.** The Minutes of the last month's meeting were approved.
5. **Treasurer's Report. Treasurer's Report.** Ellen distributed the Financial Statement for August for approval. Last year the board agreed to a \$500 sponsorship for the Extraordinary Living Conference. It has been transferred but is still not showing on the CCC report so is not on this one. Mary Kemhus said she would check on this oversight. Tod moved and Art seconded to approve the report. The motion carried.
6. **CCC/ENCORE Liaison.** Mary reported that approximately 75 people registered at the **Extraordinary Living Conference** and that it was considered a good success. Further evaluations were still being completed. She also thanked Frank Spence for his excellent job as the MC. She indicated that so far we had 79 people signed up for Encore membership, and that **11 of those were new members**. She mentioned, too, that CCC's new president, **Chris Brietmeyer**, was to be a speaker in a lecture series on the Philosophy of Success at the Ft. George-Lovell Bldg. It's at 7:00PM on October 6th and is free.
7. **Committee Reports.**
 - A. **Curriculum Committee.** Reta reported that Ellen will notify the members, via email, of some of the **highlights of the Fall term classes** with multiple presenters, thus keeping people informed of the most current offerings.

B. Membership Committee. Rollie commented that the **paperwork** for 80+% of the certificates for free memberships were not being filled out and, also, that it seemed many members were not wanting to fill out the form that is to accompany their annual membership check. He stressed that, while it may seem inconsequential, current information is always necessary to keep our records accurate. He also reported on the **Holiday Bash**: This year they will make a better effort to accommodate those who are **vegetarians** (it was suggested that they advertise this enhancement in the advertising of this event); The event will be held on Friday, December 16th from Noon to 4:00PM; the individual cost for the event will **include the gratuity**; the **Elks will cater** the event; **door prizes** (maybe lottery tickets) will be given throughout the event; **Santa** may sit on a throne this year; they are hoping to have **live background music** throughout the dinner, possibly a string quartet. It was suggested, during this report, that it might be a nice gesture to **acknowledge the new members that are present** and to also make those acknowledgements in the Newsletter. It was also proposed that the upcoming insurance classes, since these were open to the public, have membership information available.

C. Trip Committee. Art said that they had 17 people go on the **October Fest/Oregon Gardens** trip. Both days were very successful and there was good music and dancing included! The next imminent event is the **Opera in October**. Other upcoming events were mentioned and discussed last month and arrangements are still in the works.

8. **Old Business.** Ad Hoc Committee/RE: Article III – Membership - After significant discussion, the following motion was made by Ellen that 1) the proposed paragraph under “D. Free Membership” be deleted, that “#3” become #1, and that “E.” become #2. The motion was seconded by Tod. Motion was passed. Frank will submit these changes in writing, to be presented at the next meeting. The other Ad Hoc changes were also carried. All these revisions must be presented and passed at the Annual Membership Meeting before becoming official.

Reta reported back about the question raised regarding how to handle emergency situations. As requested, she contacted Rick Soller and he responded by written word, which she read to the Board. His (Rick’s) overall consensus was to err on the side of caution and to never question whether to call for emergency services; that that should almost always be our standard procedure. A motion was made by Frank to adopt this as policy and was seconded by Tod. Motion was passed.

9. **New Business.** None to discuss.

10. **Public Comments.** None offered.

11. **Adjournment.** Next month's meeting will be held on October 24th. The meeting was adjourned at 2:13pm.

Respectfully submitted,

Lorri Bradley, Secretary

ENCORE

FINANCIAL STATEMENT July 1, 2015 through September 26, 2016

Funds Available July 1, 2015	\$ 14,281.72
Membership Income	+ 3,700.00
Expenditures	- 2,838.70
Funds Available September 26, 2016	<u>\$ 15,143.02</u>

<u>Expenditures</u>	<u>Budget</u>	<u>Expended</u>	<u>Available</u>
BOARD			
Yearly payment to CCC	\$ 2,000	\$ 2,000.00	\$ 0
Yearly payment to ASC	300		300.00
Website	200	155.40	44.60
Conference Sponsorship	600	*	600.00
Supplies	300		300.00
CURRICULUM COMMITTEE			
Venues	400		400.00
Publicity	500	10.50	489.50
Honoraria	700		700.00
Operating Supplies	200	100.00	100.00
Travel	500		500.00
MEMBERSHIP COMMITTEE			
Venues	500	35.00	465.00
Publicity	900		900.00
Honoraria	600		600.00
Operating Supplies	300	78.42	221.58
Food	2,500	215.08	2,284.92
TRIP COMMITTEE			
Publicity	200		200.00
Travel	2,500	244.30	2,255.70
Miscellaneous	<u>300</u>	<u> </u>	<u>300.00</u>
TOTALS	\$ 13,500	\$ 2,838.70	\$ 10,661.30

* Conference on Extraordinary Living \$500 sponsorship not yet deducted.