

ENCORE BOARD OF DIRECTORS MEETING

Monday, April 24, 2017

Astoria Senior Center
1111 Exchange Street / Astoria, OR 97103

1. **Call to Order.** Frank Spence, President, convened the meeting at 1:02pm.
2. **Roll Call.** Board members present were: Frank Spence/President, Gerry Penny/Vice President, Ellen Norris/Treasurer, Lorri Bradley/Secretary, Reta Lindstrom/Chr. Curriculum Comm., Art Limbird/Chr. Trip Comm., Tod Lundy/Immediate Past President, and Rollie Lindstrom/Chr. Membership Comm. Guests present were Mary Kehmus/College Liaison, Erhard Gross/Member, Sue Zerangue/Member, Julie Kovatch/CCC Director of Communications & Marketing, and Sunny Klever/CCC Director of the College Foundation.
3. **Additions/Deletions to Agenda.** None
4. **Approval of Minutes of Last Meeting.** The Minutes of March's meeting were presented for approval. Motion was made and seconded to accept; motion was passed.
5. **Treasurer's Report.** Ellen distributed the Financial Statement for April for approval, as well as the final Budget for the upcoming year. Motion to accept was made by Tod Lundy, seconded by Gerry Penny; motion passed.
6. **CCC/ENCORE Liaison.** Mary Kemus handed out the **Annual Agreement with CCC & ENCORE** to be reviewed and signed by the next meeting. She was also accompanied this month by **two additional guests** from CCC. They were: Julie Kovatch, Director of Communications & Marketing, and Sunny Klever, Director of the College Foundation. They each gave reports covering the following:

Julie Kovatch submitted information regarding Patriot Hall; she indicated they are working hard on the overall business plan and how it will interact with the community at large. The Grand Opening is scheduled for September 19th, which will then be followed by a "re-dedication" ceremony on November 11th. She provided specific costs per term as follows: Seniors/\$60, Military & Grads/\$55, Students/Free. She also stated (1) that they are planning to host some tours of the new building, and (2) people should contact Human Resources if they are interested in volunteering or seeking employment.

Sunny Klever explained the Foundation's purpose: it is a non-profit Student Mission Scholarship organization and they work with many businesses and charitable organizations that desire to provide scholarship monies. She said that on May 6th there will be a fundraiser for scholarships; it is being advertised as "Arts & Experiences Auction &

Dinner.” Anyone interested should inquire as soon as possible, as seating is limited to 200. The question was also raised as to whether ENCORE could donate; this is something the Board may consider at a future date.

All the information given by these ladies was very well presented, very informative, and greatly appreciated.

7. **Committee Reports:**

A. Curriculum Committee. Reta reported the Curriculum has already started working on the 2017-2018 schedule of classes. They also compiled a list of who would get complimentary memberships because of having taught a specific number of hours in the past school year; there were 18 free memberships allotted, and 2 received monetary compensation. The list of those qualified was given to the Board secretary. Motion to approve the list was made by Tod Lundy, seconded by Rollie Lindstrom; motion passed.

B. Membership Committee. Rollie reported we currently have 130 members, 22 of which are new. They are planning some publicity emphasis in the Fall to attract more new members. He also gave the dates of the Summer Picnic/tentatively August 11th, and the Christmas Bash will be on December 15th, at the Elks Club.

C. Trip Committee. Art said that, while no meeting was held in April, the next meeting in May would finalize the **questionnaire** to be passed out at the Annual Meeting. This will be used to assist the committee to plan trips in which people will more actively participate. He also indicated they wanted to authorize physical and monetary help to Erhard for the upcoming trip in September to Eastern Oregon and the Indian Museums.

8. Old Business. Erhard said, with the Board’s permission, he would like to do a bit of grammatical “clean up” on the Gift Membership and By Laws documents; the intents of the documents would not be changed, just the correction of grammar. Permission was granted by Frank. Erhard said he would forward the corrected documents to Frank and Lorri for review.

9. New Business. Frank donated several **new books** which outlined courses that he thought could be of interest as possible future ENCORE courses. Mary will hold the books and anyone interested in reading and/or teaching can check the books out from her.

Ellen reminded us that **ENCORE** had purchased a **laptop computer** that has, so far, not been readily available. She has now experimented with it, via the Senior Center T.V., and the Power Point program is working perfectly; this means that presenters wanting to use this program no longer have to bring in their own computer. It will be mirrored on the T.V., using a USB drive. The computer will be locked in a storage closet at the Senior Center, and a key can be retrieved from Larry or Ellen.

10. Public Comments. None offered.

11. **Adjournment.** Since the upcoming annual meeting will be held on June 1st, we will not hold a regular Board meeting in May; the **next regular Board meeting will be held June 26th**. Meeting was adjourned at 2:22pm.

Respectfully submitted,

Lorri Bradley, Secretary