

**Meeting Minutes**  
**ENCORE Curriculum Committee**

May 11, 2015  
River Room, ESD

**Members present:** Chairperson Reta Lindstrom, Frank Spence, Alan Batchelder, Anne Gant, Sue Zerangue, Tish Tarver, John Markham and Erhard Gross.

**Absent:** Gregg Bonham, Donna Wright, Michael McGonigle, Bernie Thomas and John Ryan.

**Guests:** Mary Kemhus.

Chairperson Reta called the meeting to order at 1:03 PM, thanking the members for their attendance.

The Minutes of the April meeting were approved without change.

Reta gave Mary the customary courtesy of opening the discussion. Mary circulated a draft of the Certificate of Recognition customarily given to instructors and coordinators at the Annual Membership Meeting, and a draft of the coupon given for membership fee remission to instructors.

**Old Business:**

1. Spring term classes are going well.
2. Reta reminded all that the deadline for submitting newsletter material to Aletha is today.
3. Reta brought up the list of all courses taught for ENCORE, and how it might be used as a guide to what might be repeated in future. The committee members appointed Sue and Anne to develop a pared down list which can be handed out to ENCORE members for their evaluation and immediate response at the Annual Membership Meeting.
4. Re instructor/coordinator recognition, the members instructed Reta to take the issue to the Board for the development of an equitable policy.
5. Erhard reported that the City Council Chambers will be available at least to the end of Spring term of 2016.

**New Business:**

1. The Annual Membership Meeting will take place at 1:00 PM, May 29 in the Coho Room of the Seafood Center.
2. The Fall course schedule is nearly finalized. Reta would like to have a pottery and another art class. Steve Berk has not submitted the title of the book to be used in his class. The Master Gardeners class is also not finalized.

Sue urged instructors of Fall term classes to submit their Course Proposals soon, as her availability in late summer and early fall will be limited.

Meeting adjourned at 2:21 p.m. The next meetings will be held 6/15 and 7/13 at the River Room, ESD.

Respectfully submitted,

Erhard Gross, Secretary